



In association with the



**Saturday, 23rd June, 2012
(10.00 a.m. - 12.30 p.m.)
Show & Tell
Manchester High School for Girls**

Just a reminder to come and join us for our final event of the year, a **'Show and Tell'** session, which ought to be varied, lively and fun. Please note that this will be held at **Manchester High School for Girls**. During this session, we shall also hold our **Annual General Meeting** which will last only 15 minutes maximum (Agenda attached: p 4).

You are, of course, most welcome to attend this **'Show and Tell'** session in the usual capacity as a member of the audience but, if you are willing, we also warmly invite you to take the stage for approximately 10 minutes to share with the rest of us one (or more) of your favourite tips for teaching languages. This could be, for example, a teaching activity or game, a tip for teaching a given grammar point, a tip about classroom management, an example of a worksheet which could be adapted to any language, or an interesting website you have discovered, to name but a few of an almost infinite list. Even if your 'tip' would only require 5 minutes to deliver, that is also absolutely fine. We should still like to hear it.

In order for us to plan for this effectively, we do need to know:

- **how many people** would be willing to participate, i.e. volunteer to share their idea(s)
- **what** would be on offer (Game? Grammar point? Interesting website?)
- **how long (minutes)** it would take to deliver (**max. 15 minutes total**)
- **ICT/Hardware requirements** on the day (e.g. Laptop, Whiteboard, Flip chart)
- **photocopying** requirements (Documents would need to be sent to us a week in advance to ensure that the copies are ready.)

Don't be scared! We are a friendly lot and don't bite. It does not matter how long you have been in teaching, and the idea does not have to be an 'original' invented by you. If it works, share it! In fact, there would be no harm in everyone popping an extra idea in their pocket, just in case! The show must go on ...

As an incentive to join in, **those who 'perform' will not pay for the event.** (If we have more volunteers than time available, we shall operate on a first-come-first-served basis, and then look to hold a similar event next year to allow others to present their ideas.) **If you would still like to volunteer, please do so.**

Just email us as per instructions on the form on p 3 by Friday, 15th June.

We are very grateful to **Manchester High School for Girls** for providing the venue for this event:

**Manchester High School for Girls,
Grangethorpe Road,
Manchester, M14 6HS.
(free parking)**

<http://www.manchesterhigh.co.uk>

(The door will be manned from **9.30 a.m. onwards.**)

<http://www.maps.google.co.uk>

Applications/Payments

ALL Members: £8

Non-members: £25

NQTs: £5

PGCE students (Non-members): £5

PGCE (Associate members) / FLAs: Free of charge

(Please make cheques payable to ALL (Manchester Branch))

It is important that we know in advance if you would like to attend. If you wish to do so, please contact Geoff Brammall, **preferably by email:**

geoffbram1@btopenworld.com

or phone: 0161 483 4347. **Please apply by Tuesday, 19th June, if possible.**

By post: 3, Sundial Road, Offerton, Stockport, SK2 5QU.

We shall need the following information from you:

Name (Surname; First name(s) in that order please):

Establishment:

Contact phone number:

Email:

Member* / Non-member* / NQT* / PGCE (Non-member)* /

PGCE (Associate members)* / FLA* (*Please delete as appropriate)

- **If you are willing to volunteer** to present your ideas at the 'Show and Tell' on the 23rd June, **please copy and paste** the form below (p. 3) into a **new Word Document**.
- **Complete the form and email** the same as **an attachment** to **all three email addresses on the form**. (Different people are dealing with different aspects of admin.) Label the subject line of your email:

ALL M/c. Volunteer for Show and Tell.

Please do not return the whole of the flyer.

**ALL Manchester Branch
'Show and Tell'
Saturday, 23rd June, 2012
Volunteer form**

Please email this form as an attachment (Word Doc.) to the following email addresses (Theresa Slack, Geoff Brammall & Gina Hall) by **Friday, 15th June:**
tslack@mhsg.manchester.sch.uk; geoffbram1@btopenworld.com;
turnerhall4952@aol.com

I should like to volunteer to share my idea(s)

Name: Surname; First name	
Contact telephone number:	
Email address:	

My tip idea	e.g. Game to practise perfect tense	Minutes required
Tip idea 1		
Tip idea 2		
Tip idea 3		
ICT / Hardware requirements:	Please tick those required below:	
Laptop*		
Whiteboard		
Interactive whiteboard*		
Access to internet*		
Language lab		
Overhead projector		
CD player		
Cassette player		
DVD player		
Other		

***Please note that any Powerpoint presentations, requirements for access to websites etc. will have to be submitted by Tuesday, 19th June to Theresa to enable the technicians at Manchester High to deal with them.**

Photocopies required Please email documents by Friday, 15th June to: turnerhall4952@aol.com	Yes <input type="checkbox"/> No <input type="checkbox"/>	
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A.L.L. (MANCHESTER BRANCH) AGM 2012

Date : Saturday, 23rd June, 2012

Time : 11.15 a.m. approx.

Venue : Manchester High School for Girls, Grangethorpe Road, M14 6HS.

Agenda

- 1. Apologies for Absence**
- 2. Minutes of Previous A.G.M.**
- 3. Matters arising**
- 4. Report for the Year**
- 5. Treasurer's Report**
- 6. Election of Officers**
- 7. A.O.B.**