

Editorship of *Tuttitalia*

There is an immediate vacancy for the editorship of *Tuttitalia*.

The main duties of the editor are:

- to develop a concept for the journal and, within the framework of agreed ALL policy for the journals, set its agenda
- to receive contributions to the journal and, as necessary, solicit them
- to seek to ensure a balanced menu of articles in each issue, taking into account the interests of all sectors of readers and aiming at a mix of contributions in English and in Italian
- to send contributions to referees, receive responses and mediate the results appropriately to authors
- to accept or reject contributions submitted, in the light of referees' reports and in conjunction where necessary with the General Editor of the ALL journals
- to edit and prepare all copy in accordance with the Style Guidelines and send it to the General Editor by agreed deadlines
- to receive proofs from the General Editor, correct them and return them promptly

In order to carry out these tasks the editor needs to be aware of current developments in the teaching of Italian in the UK, to be able to negotiate tactfully with authors, and to be competent in editing both English and Italian texts sensitively and with precision. Previous experience in editing or publishing would be an advantage, but is not essential, as an induction and ongoing support will be provided by the General Editor.

Editors of ALL journals are required to be members of ALL or to become members before taking up their duties.

To apply for the editorship, send a brief CV and a covering note giving reasons for applying to the Director of ALL, Linda Parker, either via email to info@all-languages.org.uk to the ALL office at the University of Leicester, University Road, Leicester, LE1 7RH. The General Editor of the journals, Richard Littlejohns, will be happy to discuss the role of the editor informally with anybody interested in applying. He can be contacted at editor@all-languages.org.uk.