

EAL Coordinators: Meeting the Strategic Demands of your Role

EAL Coordinators may often find themselves trying to balance the pressures of longer-term development with the undertaking of day-to-day tasks. Whilst both have a role to play, it is the strategic aspect of the EAL Coordinator's work that makes a crucial difference to the systems and practices of a school.

The course provides opportunity for EAL coordinators to reflect on the different aspects of their role and identify how these that might be prioritised. It aims to support EAL Coordinators in embedding their work into whole school systems and structures, and in identifying ways that they can successfully meet the competing demands of their role.

The aims of this course are to:

- To identify the competing demands of the EAL Coordinator's role
- To understand the importance of prioritising strategic tasks over operational tasks
- To explore a range of strategic tasks that might be prioritised in relation to Leadership and management, Learning and teaching, Curriculum development Partnerships with parents, carers and communities

Who should attend?

EAL Coordinators, Literacy Coordinators, Senior leaders with responsibility for inclusion/equalities in Primary and Secondary Schools.



Programme

9:30	Arrival, registration and coffee	
10:00	Welcome & introduction The role of the EAL Coordinator <ul style="list-style-type: none"> • Identifying the operational & the strategic demands of your role Leadership and management role <ul style="list-style-type: none"> • Monitoring and evaluating provision for pupils learning EAL • Collecting and analysing data to identify standards and progress & Using data to inform priorities for action • The strategic deployment of EAL staff and other resources; the delivery of CPD: EAL specialist and all staff 	children and their families and the social / political factors which affect their lives
11:15	Coffee	
11:30	Learning and teaching role <ul style="list-style-type: none"> • Collaborating with curriculum coordinators to identify areas for development • Planning and teaching with colleagues • Adapting national intervention programmes to meet the needs of EAL learners 	<ul style="list-style-type: none"> • Ensuring programmes of study and schemes of work reflect the diversity of the school • Advising on the development / purchase of culturally diverse resources Partnership role with parents, carers and communities <ul style="list-style-type: none"> • Ensuring parents and carers from diverse cultural, linguistic and religious backgrounds feel welcome and respected, and that they understand the school's approach to teaching and learning • Developing links with supplementary schools and community groups • Ensuring parents from minority communities know that the school values bilingualism and considers it to be an advantage
12:45	Restaurant Lunch	
1:45	Curriculum development role <ul style="list-style-type: none"> • Raising awareness of the linguistic, cultural and religious backgrounds of 	
3:45	Evaluation and close of course	

About the tutor



Sue Lee works as a PGCE Tutor at the Institute of Education, London. She also works independently as a consultant providing advice, guidance, support and training for local authorities, schools and organisations on ways in which they can promote inclusion and develop provision for pupils

learning English as an Additional Language (EAL). Previously, Sue has worked as an EMA Advisory Teacher for the Camden Ethnic Minority Achievement Service and as a consultant with the Beta Advisory Service to Academies.

Booking form

Name Mr/Ms/Mrs/Miss/Dr	Job title
Email address for correspondence	
Principal subject you teach	
Tel	Fax
Course date	Course location
School name and address	
County	
Postcode	
Special requirements	

☐ Please tick here if you do not wish to receive details of future relevant courses. We do not share your details with third parties.

How to book: The cost of the course is £225 plus VAT. This price is valid for all bookings received before the end of August 2011. **Online at:** www.lighthouse.tv. **By telephone on:** 0800 587 8880. **By Fax on:** 0845 609 8880. **By post to:** Lighthouse Professional Development Ltd, Waterside House, Basin Road North, Portslade, Brighton BN41 1UY.

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