



## Teacher of French Job Description

**JOB TITLE:** Teacher of French  
(with small requirement to teach a second language)

**REPORTING TO:** Head of MFL

**SALARY:** MPS

### **Purpose of Job:**

- To deliver taught elements of the various MFL department courses as directed
- To support the work of the MFL department staff and students

### **Main Activities and Responsibilities:**

- To teach MFL as directed on the MFL department qualification courses; currently GCSE and A-level qualifications.
- To implement assessment, recording and reporting systems to monitor student progress in accordance with national, school and department policy.
- To undertake all necessary exam preparation and administration as required by the line manager.
- To share in the supervision of MFL areas including arrangements made for the extended day
- To attend school and departmental meetings and INSET
- To work some evenings during open days, MFL department and whole school events
- To undergo any training required in order to perform duties efficiently
- To exercise a commitment to the school's mission statement and stated ethos including the equal opportunities policy, health and safety policy and all other current school policies
- To undertake any other duties or one-off tasks at the reasonable request of the Headteacher / SLT

**This job description sets out the duties at the time of drafting. The job description may be amended from time to time without incurring a change in the grading of the post.**

*April 2012*