

LEARNING FROM THE CLASSROOM

NOTES FOR CONTRIBUTORS

Contributions

ALL welcomes articles, reports and other contributions on action research being undertaken as part of teaching, teacher training or as part of a Masters / PhD /EdD which will further the cause of the learning and teaching of languages. These contributions are normally expected to fall into one of the following categories, although contributions of different lengths will also be considered:

- (a) Articles or reports of up to 2500 words.
- (b) Shorter articles of up to 1000 words that might include items of information, notes on innovative classroom practice and discussion points (including those arising from previous articles).

Articles must be written in English and may deal with any aspect of classroom practice which are of immediate use in the classroom.

Peer reviewing

All contributions must be peer reviewed by your teacher trainer / supervisor before submission.

Presentation

Contributions must be typed with double spacing and sent by email (MS Word preferred), accompanied by an email address for correspondence and any accompanying graphics as separate files (with, if relevant, graphics also embedded in the word file in the correct place). Please also include name and contact details for your teacher trainer / supervisor. Remember to keep a copy for yourself. Please give your article one title only, not a title and a sub-title, but do feel free to divide it up with (short) sub-headings.

If you quote references or sources, please give full details using the Harvard system, e.g.: Barber, C. (1993) *The English Language: a historical introduction*. Cambridge: CUP

In the text the author's name, year of publication and page number where relevant should be quoted in brackets, e.g.: (Barber, 1993: 27).

Copyright

Authors are requested to seek copyright permission for any material they use from external sources before submitting their article and should discuss this, if it arises, with the Editor. If the article is accepted into the Learning from the classroom section, copyright will pass to ALL (although all other copyrighted sources will be acknowledged).

Guidance

Please contact the Editor if you would like to discuss your ideas or if would like guidance on any contribution.

We welcome articles from new authors. All articles will be reviews by a panel of editors in order to ensure quality and a fair process. Authors are offered constructive feedback in order to support them in meeting the required standards. Article can then be resubmitted one further time.

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