



ALL Briefing No. 14

Date : September 2019

Theme: **What Primary Language coordinators need to know (2 of 4)**  
**The Primary Coordinator's Handbook**

**1) Background:**

ALL was funded by DfE to create training (and other resources) at the time of the most recent curriculum review. These are entitled 'ALL Connect' and are all freely available on line.

ALL members created the ALL Connect **KS2 Language Coordinator's Handbook** to support teachers in Primary schools.

**Key messages :**

The ALL Connect KS2 Language Coordinator's Handbook is a **comprehensive** work written by practising Primary teachers and based on their experience.

The handbook sets out the expectations of the role of Language Co-ordinator, and subsequently aims to provide guidance, sample documentation and templates to support the work of the Languages Co-ordinator in:

- articulating a vision for language learning in the primary school;
- languages policy creation;
- curriculum planning and design;
- monitoring standards of teaching and learning;
- assessing and reporting progress;
- leading and developing other teachers of languages; and
- raising the profile of language learning in the school and local community.

**2) Online support**

A range of support, courses and resources for professional development is available through ALL and others.

See the ALL Primary Supplement to Languages Today published September 2019. This is mirrored on the ALL website at : <https://www.all-languages.org.uk/primary-2/>

The Primary area of the ALL website also offers links to further guidance :  
<https://www.all-languages.org.uk/primary-2/guidance/>

Facebook users can join the LIPS (Languages in Primary Schools) group for support.

### **3) Integrating language learning opportunities**

The RIPL website and White Paper (See References) highlight the importance, for progression, of finding times outside the timetabled Language lessons to reinforce Language learning and messages about international issues.

This section of the ALL Primary webpages explores opportunities for integrating some Language and Cultural learning in other areas of school life: <https://www.all-languages.org.uk/primary-2/>

### **4) Competitions, challenges, opportunities**

ALL members are alerted by the weekly ALLNet email message to the latest competitions for school pupils and others.

[https://www.all-languages.org.uk/calendar\\_events/challenges-and-competitions/](https://www.all-languages.org.uk/calendar_events/challenges-and-competitions/)

### **5) Networking opportunities**

There are ALL Primary Hubs across England, providing information, training and opportunities to meet and talk with other practitioners in your area. To find your nearest group, visit: <https://www.all-languages.org.uk/about/community/local/>

### **Points for reflection / action:**

If you are working with colleagues in a cluster of schools you may wish to use the training resources (PowerPoint) which accompany the Handbook - on the same blog page.

Download the Handbook and select the areas you wish to study in priority order.

You might choose

#### **7. [Curriculum provision](#)**

- i. Sample overviews languages Y3 – Y6
- ii. Cross-curriculum links matrix
- iii. Linking language and literacy at KS2

or

#### **8. [Teaching and learning](#)**

- i. Lesson planning guidance
- ii. Lesson plan proforma
- iii. Target language for the classroom
- iv. Frequently-used routines and activities

Consider joining ALL (if you are not a member) to be kept in touch and to be supported by your peers.

Consider being involved with (or setting up) a local ALL Primary Hub.

## **Looking ahead**

In Briefing 15 : What Primary Language coordinators need to know - Part 3 you will find an introduction to the **ALL Transition Toolkit**.

In Briefing 16 : What Primary Language coordinators need to know - Part 4 you will find further guidance/suggestions for : **Assessment, Progression, Sustainability** with specific reference to the new OFSTED Framework.

## **References :**

The ALL Connect KS2 Language Coordinator's Handbook (funded by DfE) and associated training materials are freely downloadable from :

<https://allconnectblog.wordpress.com/2016/01/06/all-connect-ks2-language-coordinators-handbook-module/>

RIPL (Research into Primary Languages) presents 7 key themes for consideration  
<http://www.ripl.uk/key-themes/>

This Briefing has been prepared by volunteers from the ALL Primary Steering Group and is for the benefit of ALL members and others. Opinions expressed are those of the authors and do not necessarily constitute the policy of the Association for Language Learning.

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**Keep in touch – we are here to help!**

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